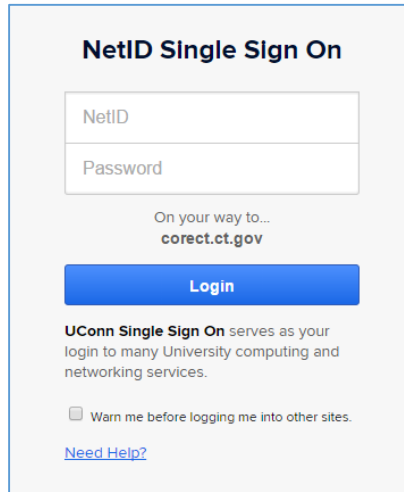


# Viewing Your Paycheck

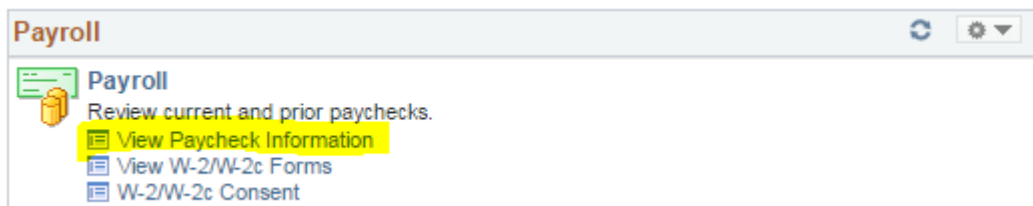
**STEP 1:** Click on the Core-CT sign in button on the Payroll Department Core-CT webpage.



**STEP 2:** Enter your NetID and Password and click the Login button.

A light gray rectangular form titled "NetID Single Sign On". It contains two input fields: "NetID" and "Password". Below the fields is the text "On your way to..." followed by "corect.ct.gov" in a smaller font. A blue "Login" button is centered below the text. At the bottom, there is a paragraph: "UConn Single Sign On serves as your login to many University computing and networking services." Below this is a checkbox labeled "Warn me before logging me into other sites." and a blue link "Need Help?".

**STEP 3:** Click on the "View Paycheck Information" link.








**STEP 4:** Click on the Pay Period End Date link for the paycheck you would like to review. If you have more than one job, each job will be listed separately and distinguished by Department and Job Title.

Pay Period End Date	Advice/Check Date	Paycheck Option	Department	Job Title
2016-03-17	2016-03-31	Advice	UOC67000	UConnFaculty/Staff
2016-03-03	2016-03-17	Advice	UOC67000	UConnFaculty/Staff
2016-02-18	2016-03-03	Advice	UOC67000	UConnFaculty/Staff
2016-02-04	2016-02-18	Advice	UOC67000	UConnFaculty/Staff
2016-01-21	2016-02-04	Advice	UOC67000	UConnFaculty/Staff
2016-01-07	2016-01-21	Advice	UOC67000	UConnFaculty/Staff
2015-12-24	2016-01-07	Advice	UOC67000	UConnFaculty/Staff
2015-12-10	2015-12-23	Advice	UOC67000	UConnFaculty/Staff

## Pop-Up Blocker

If your paycheck does not open, it is most likely due to the pop-up blocker settings on your browser. Please see the table below for how to allow pop-ups for Core-CT when using the most common browsers. Once pop-ups are allowed, click on the Pay Period End Date link again.

Browser	How to Allow Pop-Ups
<p>Chrome</p> 	<ul style="list-style-type: none"><li>• Click on the  at the end of the address bar</li><li>• Click on Always show pop-ups from [site]</li></ul>
<p>Internet Explorer</p> 	<ul style="list-style-type: none"><li>• Click on Internet Options from the Tools menu</li><li>• Click on the Privacy tab</li><li>• Click on the Settings button in the Pop-Up Blocker section</li><li>• Enter <b>corect.ct.gov</b> in the Address of website to allow box and click Add</li><li>• Click Close</li><li>• Click Apply</li></ul>
<p>Firefox</p> 	<ul style="list-style-type: none"><li>• Open Firefox Options</li><li>• Click on the Content tab</li><li>• Click on the Exceptions button next to the Block pop-up windows checkbox</li><li>• Enter <b>corect.ct.gov</b> in the Address of website and click Allow</li><li>• Click Close</li><li>• Click OK</li></ul>
<p>Safari</p> 	<ul style="list-style-type: none"><li>• Click on the Safari Menu</li><li>• Click on Preferences</li><li>• Click on the Security tab</li><li>• Uncheck the Block pop-up windows check box</li></ul>