Viewing Your Paycheck

**STEP 1:** Click on the Core-CT sign in button on the Payroll Department Core-CT webpage.

**STEP 2:** Enter your NetID and Password and click the Login button.

**STEP 3:** Click on the “View Paycheck Information” link.

**STEP 4:** Click on the Pay Period End Date link for the paycheck you would like to review. If you have more than one job, each job will be listed separately and distinguished by Department and Job Title.
Pop-Up Blocker

If your paycheck does not open, it is most likely due to the pop-up blocker settings on your browser. Please see the table below for how to allow pop-ups for Core-CT when using the most common browsers. Once pop-ups are allowed, click on the Pay Period End Date link again.

<table>
<thead>
<tr>
<th>Browser</th>
<th>How to Allow Pop-Ups</th>
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</table>
| Chrome             | • Click on the [ ] at the end of the address bar  
                         • Click on Always show pop-ups from [site]                                                                                                      |
| Internet Explorer | • Click on Internet Options from the Tools menu  
                         • Click on the Privacy tab  
                         • Click on the Settings button in the Pop-Up Blocker section  
                         • Enter correct.ct.gov in the Address of website to allow box and click Add  
                         • Click Close  
                         • Click Apply                                                                                                                                  |
| Firefox            | • Open Firefox Options  
                         • Click on the Content tab  
                         • Click on the Exceptions button next to the Block pop-up windows checkbox  
                         • Enter correct.ct.gov in the Address of website and click Allow  
                         • Click Close  
                         • Click OK                                                                                                                                       |
| Safari             | • Click on the Safari Menu  
                         • Click on Preferences  
                         • Click on the Security tab  
                         • Uncheck the Block pop-up windows check box                                                                                                      |